**month, day, year**

**To whom it may concern,**

This is to certify that your full name herehas been employed by ARAK UNIVERSITY since month and year of employment and he is working at the department of name of your department of Arak University as a full-time **assistant/associate/ professor**.

Name:

Surname:

National ID:

Date of Birth: **dd/mm/yyyy**

Passport Number:

Current Salary: ………………**Rials**

 Hossein Sadeghi,

 Prof. of Physics

 Deputy Vice Chancellor, Finance and Administration